
Quinn Rigg

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Experience

Chicagoland Musical Theatre | Chicago, IL | Writer/Reviewer

July 2017 - Present

- Adhere to strict deadlines, write substantial amounts of text
- Critical thinking, editing and analysis
- Conduct interviews, develop relationships and facilitate community discussion
- Coordinate digital communications over multiple platforms

The Federal Savings Bank | Chicago, IL | Loan Servicing Data Analyst | Post Closing Analyst

Dec 22nd, 2020 -- July 30th, 2021

- Communicate and collaborate via various remote communications softwares
- Analyze, audit, and edit vast quantities of data
- Adapt to new information, shift focus between varying tasks
- Prioritize competing deadlines

Broadway in Chicago | Chicago, IL | Usher

May 8th, 2019 - March 15th, 2020

- Provide a welcoming environment to thousands of patrons daily
- Coordinate time and labor resources with supervisors and coworkers
- Train team members, nurture synergy in the workplace

Towle Theater | Hammond, IN | Actor

October 1st, 2018 -- December 16th, 2018

May 9th, 2019 -- July 27th, 2019

- Engage with audiences of varying backgrounds and age ranges
- Memorize substantial amounts of text, movement, and music
- Promote the theater through social media outlets and interviews with press

Skills

Excel, Adobe Creative Suite, Google Workspace, Zoom, Microsoft Teams, Wordpress, Encompass, Interviewing, Project Management, Customer Service, Social Media Management, Interpersonal Communication, Memorization, Writing, Editing

Education

Columbia College Chicago | BFA in Musical Theatre Performance

References

Barry Reszel | Editor/Journalist | barryreszel@gmail.com | 847.404.4121

Jeff Casey | Director | jcasey@towletheater.org | 219.512.3446

Ngan Nguyen | Manager | nnguyen@thefederalsavingsbank.com | 773.517.2875